

Call for Grant Applications: Fiscal Year 2021 Nonprofit Security Grant Program - State

The Kansas Highway Patrol, Office of Homeland Security, is seeking applications for the FY 2021 Nonprofit Security Grant Program - State (NSGP-S) from eligible nonprofit organizations.

The FY 2021 NSGP-S funding supports target hardening and other physical security enhancements to nonprofit organizations that are at high risk of a terrorist attack.

The NSGP-S promotes emergency preparedness coordination and collaboration activities between public and private community representatives as well as state and local government agencies.

The FY 2021 NSGP - S objectives are to support efforts that:

- Build and sustain core capabilities;
- Strengthen governance integration between private nonprofit entities and Federal, state, and local governments;
- Encourage a whole community approach to security and emergency management.

Eligible nonprofit organizations are those organizations that are:

- Described under section 501(c)(3) of the Internal Revenue Code of 1986 (IRC) and exempt from tax under section 501(a) of such code; refer to links below for additional information:

<https://www.irs.gov/charities-non-profits/charitable-organizations/exemption-requirements-section-501-c-3-organizations>

<https://www.irs.gov/publications/p557/ch03.html>

<https://www.irs.gov/charities-non-profits>

Note: *The Internal Revenue Service (IRS) does not require certain organizations such as churches, mosques, and synagogues to apply for and receive recognition of exemption under section 501(c)(3) of the IRC. Such organizations are automatically exempt if they meet the requirements of section 501(c)(3). These organizations are not required to provide recognition of exemption. For organizations that the IRS requires to apply for and receive a recognition of exemption under 501(c)(3), the state may or may not require recognition of exemption, as long as the method chosen is applied consistently.*

- Determined to be at high risk of a terrorist attack by the Secretary of Homeland Security.

Allowable Costs:

Planning: FY 2021 NSGP-S funding may be used for security or emergency planning expenses and the materials utilized to conduct planning activities.

- Must be related to the protection of the facility and the people within and should include consideration of individuals with access and functional needs as well as those with limited English proficiency
- Examples of allowable planning activities include but are not limited to:
 - Development/enhancement of security plans
 - Emergency contingency or Continuity of Operations Plans
 - Evacuation/Shelter-in-place Plans Security risk Management Plans
 - Emergency Response Plans

Training / Exercises: Is limited to an organizations security personnel, staff, members, and volunteers only

- Offsite or onsite security training is allowed
- Train-the-trainer courses are allowed

Allowable training-related costs are limited to attendance fees and related expenses such as materials, supplies, and/or equipment.

- Travel is not a reimbursable cost

Allowable training/exercise topics include physical and cybersecurity, target hardening, and terrorism awareness/employee preparedness topics, such as Community Emergency Response Team (CERT) training, active shooter training, and emergency first aid training.

- Applications should include specific details about any proposed training/exercises, to include topic, organizational attendees/participants, length, and what vulnerability the activity will help mitigate.

Equipment: FY 2021 NSGP–S allowable costs are focused on target hardening activities and physical security enhancements.

Allowable equipment for the NSGP can be located in FEMA's Authorized Equipment List (AEL) in categories 14 and 15 only (specific to NSGP)

at <https://www.fema.gov/grants/guidance-tools/authorized-equipment-list> and a condensed list can also be found at <http://www.datacounts.net/nsgp> .

Examples of allowable equipment include;

- Access Control equipment
- Surveillance Equipment (Cameras)
- Impact Resistant Doors and Gates
- Intrusion Detection Sensors and Alarms
- Exterior Lighting

- Physical Perimeter Security (fencing, walls, jersey barriers)
- Screening and Inspection Equipment
- Backup computer hardware, operating system, data storage, and application software

Recently added to the list of allowable equipment also includes;

- Handheld Radios
- Public Warning Systems

Funding can also be used for the acquisition and installation of security equipment on real property (including buildings and improvements) owned or leased by the nonprofit organization, specifically in prevention of and/or protection against the risk of a terrorist attack.

Personnel: Contracted security protection is the only allowable cost in this category under the grant program

Management & Administration (M&A): FY 2021 NSGP-S funds up to 5% of a subrecipient's award may be used for M&A.

- Are not operational costs; must be justifiable in order to receive reimbursement.
- Examples; Reporting, Financial Management, Correspondence & Monitoring.
- Include in Section IV of Investment Justification (the application) to fully account for project budget.

Unallowable Costs: Several types of proposed projects and activities are not allowed under the grant program, to include, but not limited to the following;

- Organizational operating costs
- Hiring of public safety personnel
- General-use expenditures
- Overtime
- Development of risk or vulnerability assessments
- License Plate Reader System (LPRs)
- Facial recognition software
- Knox Boxes
- Guns/Weapons
- Landscaping
- Initiative in which federal agencies are the beneficiary or than enhance federal property
- Initiative which study technology development
- Proof-of-concept initiatives
- Any pre-award costs (including grant writer fees)
- Sexual Predator screening Database
- Development of the Investment Justification
- Weapons Training

- **Updated Application Cap**- Each nonprofit organization may apply for up to \$100,000.00. The increase in our previously stated cap is due to an increase in funding this year.

Complete application packets must be submitted to the Kansas Highway Patrol, Office of Homeland Security, no later than 5:00 PM on April 23rd, 2021. Applications must be sent to edna.cordner@ks.gov, carbon copy csatzler@kansas.net and melanie.lawrence@ks.gov .

Application packets must include;

Mission Statement

- Used to validate information in investment Justification (IJ)- the application.
- Used to categorize the facility (faith-based, education, medical, other)

Completed Vulnerability Assessment

- Identifies the threats, vulnerabilities, and threats specific to the facility/site in the application
 - If you cannot coordinate with trained Law Enforcement to complete an assessment, you can access a self-assessment at <https://www.cisa.gov/houses-of-worship> , <https://www.cisa.gov/publication/houses-worship-security-self-assessment> and <https://www.cisa.gov/faith-based-organizations-houses-worship> .

Completed Investment Justification (IJ) form

- Must have a physical address- absolutely no P.O. Box Numbers
- One site and one address only per IJ.
- Must be for the location the organization occupies at the time of application.

Note: It is very important to summarize your Vulnerability Risk Assessment in the IJ, read and answer every question in each section completely to receive maximum amount of points. Please also include all processes in your milestones to include EHP process. Each section of the IJ can receive a designated amount of points.

Any Supporting Documentation

- Supports Threat to Facility, if applicable, such as police or insurance reports
 - This should also be summarized in your IJ

If any of the above documents are missing, the application is incomplete and the SAA will not recommend the application for Federal Review. Applications received after the submission deadline will not be review or submitted for Federal review.

The following attachments have been provided for convenience and can also be accessed at <http://www.datacounts.net/nsgp> ;

- FEMA FY2021 NSGP Notice of Funding Opportunity (guidance)
- FY 2021 NSGP Investment Justification form (application)
- FY 2021 NSGP Scoring Tool (for review only to provide example of scoring) SAA completes

For more tools and references, please go to <http://www.datacounts.net/nsgp> .

Should you have questions on the application process, please call or email Lt. Edna Cordner at edna.cordner@ks.gov (785)207-0423 or Melanie Lawrence at melanie.lawrence@ks.gov (785)296-6654 or Connie Satzler csatzler@kansas.net .